

Municipal Services Committee
Regular Meeting
Tuesday, August 27, 2019 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

Minutes

1. Call meeting to order at 5:02- Present- Brooks, Ladick, Senn joined later. Also present- Rigg, Hurtley, Keene, Nick from T&C, Jeremy Hurst. Jorgenson joined after a callout.
2. Civility Reminder delivered.
3. Motion to approve the agenda as presented. Ladick/Brooks Passed Unanimously
4. Motion to waive the reading and approve the minutes as printed from the July 30, 2019 regular Municipal Services meeting. Ladick/Brooks Passed Unanimously
5. Citizen Appearances other than agenda items. Jeremy Hurst joined in discussion of abandoned laterals as regards his property on S Madison.
 - a. Motion to discuss and approve use of abandon utility laterals. Brooks/Ladick. Committee and Staff discussed putting abandoned laterals back in service and agreed that, at least in this case, testing showed no adverse effects. Future cases may depend on circumstances and conditions, Motion Passed Unanimously
6. Customer concerns. Discussion and possible motions for billing adjustments.
 - a. 17-1010-00-No action taken for lack of data
 - b. 29-3040-01-Credit of \$151.50 Ladick/Brooks passed 2-0
 - c. 17-1070-00- After discussion a one-time credit of \$88.50 was proposed Brooks/Ladick passed 2-0
 - d. 17-2090-00-Credit \$265.00 Ladick/Brooks passed 2-0
 - e. 18-2330-00- No action taken. Laid to table until September for lack of data.
7. Director's Report
 - a. Parks and Recreation Report –Written report delivered in Renly's absence. Dam cleaning and repair are complete to DNR satisfaction. Spillway damage will need to be repaired. Creek walls may be completed this year but may holdover to 2020. Duck Pond will be held until 2021 for budget reasons.
 - b. New decals for Municipal Service Vehicles- Committee discussed using new decals only as new vehicles require change. No existing vehicles need to be changed.
 - c. AMI Project -Still a few holdouts that have received letters. Project needs to be completed for changeover of accounting software at City Hall to happen
8. City Engineer Report
 - a. WWTP – Update. Punchlist items nearly complete
 - b. 2nd Street – Update. Bulk of the project is complete for 2019 but final touches continue as planned
 - c. Cemetery Rd – Update. Shoulders have not been completed. Committee instructed Staff to make sure that shoulders were done sooner rather than later and that approaches to cemetery entrances were made erosion resistant.

Also discussed City's position that lead and galvanized service should be replaced as projects are complete even though City has no ability to compel compliance. Brooks suggested that any who choose to not replace should be asked to sign a release and that a note should be added to the property notes in GIS

9. WPPI Report

- a. Written Report- Agreed to use CTC funds for smart thermostats to be given away at Appreciation Day

10. Administrative Staff's Report

- a. Discussion and Motion to Recommend Annexation of parcel 6-20-302.1A and 33' of Right of Way- Brooks/Ladick passed unanimously
- b. Discussion and Motion to Recommend Extraterritorial Land Divisions on parcels 6-20-171 and 6-20-235- Brooks/Senn passed unanimously
- c. Capital Planning for 2020 – 2029 and 2020 operational budget-Committee reviewed changes from last meeting before Budget Presentations on 9/12
- d. Discussion on billing adjustment procedures- Committee will ask staff to create a Consent Agenda of adjustments that fit routine criteria that can be reviewed and approved at meeting. Committee may review requests individually if desired.

11. Old Business -None

12. New Business -None

13. Upcoming Meeting Date, September 24, 2019 at 5:00 pm.

14. Motion to Adjourn-Senn/Ladick

James Brooks, Committee Chair

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